



Ohio Department of Mental Retardation and Developmental Disabilities

Ted Strickland, Governor

John L. Martin, Director

December 31, 2008

To: County Board of MRDD Superintendents County Board of MRDD Business Managers
County Board of MRDD COG Directors County Board of MRDD SSA Directors
Ohio Association of County Boards All WTS and WMS2 subscribers

From: Tracy Cloud-Thomas, Assistant Deputy Director, Medicaid Development and Administration, ODMRDD

Subject: Urgent: WMS2 Installation – January 8, 2009

The purpose of this memo is to inform you of the change from the Waiver Tracking System (WTS) to the Waiver Management System (WMS2) effective January 8, 2009. On the morning of January 8, 2009, you will receive an email from our I.T. department informing you of a potential service interruption. All data files will be transferred, converted and integrated from WTS, WMS, PICT and PAWS which have been updated through the end of day, January 7, 2009. I.T. estimates installation to be completed by mid-morning on the 8th. Once WMS2 has been installed and tested, I.T. will again communicate to all internet users that the systems are again available.

WMS2 is an MRDD web-based application. If you are receiving this email, you have either been identified as having previous access to WTS and WMS through the web-applications portal, in which case you will automatically be granted access to WMS2 and the new WMS COGNOS Reports; or you are receiving this because you belong to one of the above noted list serves. Anyone requiring access from this point forward will need to submit a security affidavit. After the installation, WTS will no longer appear as a selection on the web-application portal.

A help desk has been set up and will be manned for one week by an I.T. representative to field any calls regarding system issues after the installation. A WMS2_Support listserv has also been established for ongoing questions and comments. Both I.T. and Central Office will have access to the WMS2_Support listserv.

County Boards Waiver Contacts & COGs

Although there will be no changes at this time in regards to how the County Boards interface with the PICT through WMS, all County Board Waiver Contacts & COGs will receive a separate email from Central Office, which will include more detailed instructions, guidelines and other relative information regarding this system change prior to the installation.

WMS2 HELP DESK PHONE NUMBER: 614-466-7174

LISTSERVE ADDRESS: wms2-support@odmrdd.state.oh.us

Thank you.