



## Ohio Department of Mental Retardation and Developmental Disabilities

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Ted Strickland, Governor

John L. Martin, Director

August 29, 2008

**To: County Board Superintendents  
County Board Waiver Contacts  
County Board Business Managers  
County Board SSA Directors  
COG Directors**

**From: Patrick Stephan, Deputy Director, Medicaid Development & Administration**

**RE: Communications Update from MDA**

As indicated in a communication sent out April 22, 2008, below are several list serves (email addresses) that are recommended for your use. This provides a central point to channel your emails into in order to provide efficient communications for your questions and inquiries. It also enables us to have multiple staff receive them, thus potentially increasing our response time. After emailing the list serve and you do not receive a response within 2 – 3 days the Primary Contact for each list serve should be contacted.

In addition, due to some recent staffing changes, we are providing you with an updated list of staff assignments for waivers. County Board Waiver Contacts will receive emails from staff introducing themselves to you if a change has taken place for your county. Names, phone numbers and email addresses are also attached.

Please share all of these communications with applicable staff and colleagues. Thank you.

**Waiver Management** – [waivercapacity-support@odmrdd.state.oh.us](mailto:waivercapacity-support@odmrdd.state.oh.us)

- Emergency & Replacement Requests
- Allocation and Substitution Requests
- Questions regarding waiver allocations already made to the county board
- PICT questions once an allocation has been sent to the county board and/or when a 'DMR Date of Approval' has been indicated for a specific individual
- For non waiver allocation inquires please contact your Office Assistant assigned to your county or email [jane.black@dmr.state.oh.us](mailto:jane.black@dmr.state.oh.us), Jane Black: 614-387-0578

**PICT** – [waivercapacity-support@odmrdd.state.oh.us](mailto:waivercapacity-support@odmrdd.state.oh.us)

- Technical questions/issues with the database
- Questions regarding waiver allocations prior to 'DMR Date of Approval' in the PICT
- Questions regarding future waiver allocations
- Questions can also be directed to the primary contact Mark Smith – 614.466.4174 or [Mark.Smith@dmr.state.oh.us](mailto:Mark.Smith@dmr.state.oh.us)

**Prior Authorization** – [prior-authorization@odmrdd.state.oh.us](mailto:prior-authorization@odmrdd.state.oh.us)

- All Prior Authorization inquiries should be directed to this email address
- Prior Auth Fax number – 614.752.5303
- Questions can also be directed to the primary contact Charles Flowers – 614.466.5990 or [Charles.Flowers@dmr.state.oh.us](mailto:Charles.Flowers@dmr.state.oh.us)

**Martin IO Waivers -**      [martin-settlement@odmrdd.state.oh.us](mailto:martin-settlement@odmrdd.state.oh.us).

- All proposed changes to existing allocations: Names, type, etc.
- Questions regarding timelines, County transfers, Long Term Care Facility discharge dates
- Martin Re-direction allocation
- **Martin Capital Housing** inquiries, please contact John Sommer at 614.752.0034

**PASRR -**      [pasrr.support@odmrdd.state.oh.us](mailto:pasrr.support@odmrdd.state.oh.us)

- All PASRR inquiries should be directed to this email address or you may call 614-728-2556.
- PASRR Fax number – 614.995.4877
- Questions can also be directed to Jane Black - 614.387.0578 or [Jane.Black@dmr.state.oh.us](mailto:Jane.Black@dmr.state.oh.us)

**Daily Rate Application -**      [dra-support@odmrdd.state.oh.us](mailto:dra-support@odmrdd.state.oh.us)

- Technical assistance with the DRA
- Training regarding DRA
- Questions can also be directed to Gil Kerns – 614.387.0378 or [Gilbert.Kerns@dmr.state.oh.us](mailto:Gilbert.Kerns@dmr.state.oh.us)

**Acuity Assessment -**      [aai.support@odmrdd.state.oh.us](mailto:aai.support@odmrdd.state.oh.us)

- Support regarding the Acuity Assessment Information (AAI) form
- Issues concerning AAI overrides or any questions concerning Adult Day Services array
- Questions can also be directed to Leslie Paull – 614.466.3240 or Mark Smith – 614.466.4174.

**Waiting Lists -**      [waitinglist.support@odmrdd.state.oh.us](mailto:waitinglist.support@odmrdd.state.oh.us)

- Policy support regarding ODMRDD’s waiting list rule (OAC 5123: 2-1-08)
- Technical support regarding the waiting list portion of the Individual Information Form (IIF)
- Updates and deletions to a county’s existing waiver waiting lists
- Guidance on the abolition of the service substitution list and the long term service planning registry
- Questions can also be directed to the primary contact is Mark Smith – 614.466.4174 or [Mark.Smith@dmr.state.oh.us](mailto:Mark.Smith@dmr.state.oh.us)