

Acuity Assessment Instrument Presentation Scenarios

A. Task Training

9:00-9:30 AM

Jane rides a van to the Local Thrift Outlet where she is employed through an enclave as a tagger. Jane works Monday-Friday from 9:00AM-2:00PM. She rides the van with 4 of her peers and their enclave supervisor. Jane's supervisor verbally prompts her to exit the van upon arrival at the work site. Jane enters the building and puts her lunch and outerwear away. She follows the demonstration of her peers to do so, only occasionally needing verbal reminders to put her lunch in the refrigerator. Jane follows the others to the work station and will place the different colored tags on the appropriate clothing once she is set up to begin work. Jane needs the bins she will be working from pointed out to her and she needs verbal assistance to fill her tag gun with the appropriate colored tags. Jane will request assistance from her supervisor or one of her peers throughout the day when her tag gun and/or her bins are empty. Otherwise, Jane will complete her job independently. Within the first half hour upon arrival, Jane usually requires about 10 minutes total direct staff time.

A. Task Training

To complete this section, the interviewer must first identify and discuss with the individual&/or other informants all tasks or activities that the individual completes within the first 30minutes after arriving at the site where Adult Day waiver services are provided. Include tasks involved in leaving the transportation vehicle.

Describe the task/activity:

1. Recommended Question: *How many steps does it take to complete the task we just identified? (Options: 1-2 steps, 3-4, 5-6, 7-8, 9 or more steps)*

2. Recommended Question: *Which answer best describes the level of assistance, if any, the individual requires to complete the task?*

*(Options: Independent, Verbal Prompts, Demonstration or Partner Assistance
Physical Prompts, Hand-over-Hand)*

3. Recommended Question: *What percentage of staff time is typically required to enable an individual to complete a familiar task in the most efficient manner possible? This question is a measure of staff time needed for each task. It is not a measure of staff time needed per day or week.*

Choose only one response from the following:

1 = Independent or no staff time monitoring

2 = Less than 25% staff time monitoring

3 = 25%-49% staff time monitoring plus verbal/gestural prompts

4 = 50%-74% staff time monitoring plus some physical assistance

6 = 75%-100% staff time monitoring plus full physical assistance

4. Information Sources *(check all that apply):*

Individual Observation

Informant *(if different from page 1):* Name Relationship

Documentation: Source

Acuity Assessment Instrument Presentation Scenarios

B. Expressive Communication

- Terry is an outgoing man who communicates through sign language and gestures.
- Rachel uses vocalizations such as laughing and crying to communicate although staff often misunderstand her.

B. Expressive Communication

The purpose of this question is to identify the amount of staff time it takes to understand the needs and wants of the individual by determining the time it takes for the individual to communicate with others.

Choose only one response from the following:

1. Recommended Question: *Which answer best describes the individual's mode of communication?*

1 = Verbal

2 = Non-verbal and uses gestures, sign language, picture book and/or communication board.

3 = Uses communication cues and/or vocalizations (i.e., crying, laughing, yelling) that are not commonly understood or are misunderstood.

2. Information Sources *(check all that apply):*

Individual Observation

Informant *(if different from page 1):* Name Relationship

Documentation: Source

Acuity Assessment Instrument Presentation Scenarios

C. Mobility

- George is independent with getting on and off the bus to his ADWS site. George goes directly to his workstation and starts his work upon his arrival. Staff typically greet George after he's been working at his station for a while.
- When Jerry arrives at work, staff meet him on the bus to physically assist him off the bus. Staff then assist Jerry into the building to his locker and help him take off his coat and put away his lunch. Staff then physically assist Jerry to his workstation and help Jerry start his job.

C. Mobility

The purpose of this question is to identify the amount of staff time it takes to assist an individual to access the setting (s) where one or more of the Adult Day waiver services are provided.

1. Recommended Question: *Which answer best identifies the individual's need for mobility-related assistance when moving from environment to environment in order to participate in one or more of the Adult Day waiver services?*

Mobility Response (*choose only one response from the following*):

1 = Independent

2 = Uses a wheelchair and requires periodic staff assistance, such as when using an electronic wheelchair lift.

3 = Requires assistance from staff when entering or leaving a bus and/or van.

4 = Requires assistance from staff when traveling long distances and/or to adjust to changes in floor elevation and to enter or leave a bus or van.

5 = Requires total assistance from staff.

2. Information Sources (*check all that apply*):

Individual Observation

Informant (*if different from page 1*): Name Relationship

Documentation: Source

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D. Clothing Assistance

- Bart arrives at his place of employment and changes into his uniform. Staff assist him in tying his apron.
- Bill cannot perform the fine motor skills to operate fasteners on his clothing and open most doors. Bill arrives at the workshop and upon arrival at his work station staff physically assist him with the removal of his coat, gloves, and hat. Staff also hang up Bill's coat in his locker.

D. Clothing Assistance

The purpose of this question is to identify the amount of staff time it takes to assist an individual to put on or take off clothing when he/she participates in one or more of the Adult Day waiver services. The question pertains to assistance needed during a typical day and at times other than those required when toileting.

1. Recommended Question: *Which answer best identifies the individual's need for assistance to put on and take off clothing while in one or more Adult Day waiver services?*

Choose only one response from the following:

Clothing Assistance Response

1 = Independent

2 = Requires staff monitoring and/or verbal assistance and/or cues.

3 = Requires physical assistance from staff with activities such as unzipping and/or removing his/her coat or boots.

4 = Requires total assistance from staff with activities such as unzipping his/her coat and/or placing personal items in his/her locker.

2. Information Sources *(check all that apply):*

Individual Observation

Informant *(if different from page 1)*: Name Relationship

Documentation: Source

Acuity Assessment Instrument Presentation Scenarios

E. Bathroom Assistance

- Jeffery prefers his privacy in the bathroom once staff assist him to undo his pants and belt.
- David has a specialized wheelchair and cannot bear weight or use alternative seating. David requires the use of disposable briefs. David requires two staff to assist in transferring him to a matt table for toileting.

E. Bathroom Assistance

The purpose of this question is to identify the amount of staff time it takes to assist an individual when he/she uses the bathroom during a typical day when receiving one or more of the Adult Day waiver services?

1. Recommended Question: *Which answer best identifies the individual's need for assistance to use the bathroom while in one or more Adult Day waiver services?*

Choose only one response from the following:

Bathroom Assistance Response:

1 = Independent

3 = Because of physical and/or behavioral reasons, requires periodic staff assistance and supervision going to and from the bathroom and during his/her use of the bathroom.

6 = Requires some physical assistance from one staff member going to and from the bathroom and/or with activities such as unzipping and/or lowering his/her pants.

9 = Requires total assistance from one staff member with toileting activities such as preparing supplies and equipment and changing "Attends".

12 = Requires total assistance from two staff members.

2. Information Sources *(check all that apply):*

Individual Observation

Informant *(if different from page 1)*: Name Relationship

Documentation: Source

Acuity Assessment Instrument Presentation Scenarios

F. Eating

- Bob needs help counting the correct change for pop and snacks and with using the vending machines. He is able to get his lunch from his locker and eat independently.
- Olivia chooses not to eat lunch at work. She prefers to socialize during her lunch break. She typically spends lunchtime talking with friends and drinking a can of pop. Due to frequent choking when consuming food and beverages, staff at home monitor Olivia while eating and drinking.

F. Eating Assistance

The purpose of this question is to identify the amount of staff time it takes to assist an Individual to eat a meal during a typical day when receiving one or more of the Adult Day waiver services. Complete this question even if the individual does not eat a meal during scheduled Adult Day waiver service hours.

1. Recommended Question: *Which answer best identifies the individual's need for assistance to eat a meal while participating in one or more Adult Day waiver services?*

Choose only one response from the following:

Eating Assistance Response:

1 = Independent

4 = Requires assistance from one staff member with meal preparation activities including opening and warming food items and/or assisting the individual with his/her money skills and use of vending machines. Following completion of these tasks, the individual's meal is ready to be consumed and the staff member can leave the area.

6 = Requires assistance from one staff member to complete all facets of preparing, eating and cleaning up following the meal. Staff assistance may be provided to access and open the lunch box or bag; set up adaptive equipment; open and warm food; use vending machines; wipe the person's mouth; throw away trash.

8 = Requires total assistance from one staff member in order to complete feeding by mouth and/or to prepare and monitor tube feeding, and/or to monitor the individual's eating throughout the entire meal due to medical complications such as choking.

2. Information Sources *(check all that apply):*

Individual Observation

Informant *(if different from page 1)*: Name Relationship

Documentation: Source

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G. Community Integration

- Nathan enjoys going to the movies with his girlfriend Amy. Nathan does not have a driver's license, so staff drop him and Amy off at the theatre and pick them up after the movie.
- Every Tuesday, Katie's habilitation specialist drives the employees to the craft store to buy art supplies. Katie needs verbal reminders to use polite manners in the store. She also needs staff assistance in counting the money to pay for her purchases.

G. Community Integration

The purpose of this question is to identify the amount of staff time it takes to assist an individual to participate in community activities that may lead to community connections or membership. The question pertains to assistance needed during a typical day when an individual is engaged in community activities which may occur at times other than or in conjunction with the times one or more Adult Day waiver services are provided.

1. Recommended Question: *Which answer best identifies the individual's need for assistance to participate in a community activity?*

Choose only one response from the following:

Community Integration Response:

1 = Independent, yet requires transportation to and from the activity.

2 = Requires staff monitoring and/or verbal assistance and/or cues as well as transportation to and from the activity.

3 = Requires total assistance from staff and the use of a transportation vehicle with an electronic lift.

2. Information Sources *(check all that apply):*

Individual Observation

Informant *(if different from page 1)*: Name Relationship

Documentation: Source

Acuity Assessment Instrument Presentation Scenarios

H. Supervision

Bart cleans office buildings after hours through his employment with the county board enclave. He requires only general supervision to assure that he's accurately completed all steps of the job.

General Supervision

Bart cleans office buildings after hours through his employment with the county board enclave. Occasionally, he will become verbally aggressive with peers if they talk negatively about the work he's done. His supervisor easily redirects him when this occurs.

Redirection Is Successful

Bart cleans office buildings after hours through his employment with the county board enclave. On the rare occasion that his normal supervisor calls off and Bart was not aware in advance that he would not be at work he will become verbally aggressive with the supervisor's replacement. He is very difficult to redirect during these times but they rarely occur.

Redirection Is Not Successful

Bart receives vocational training at the county board workshop. He has an aversive behavior support plan, which includes eyes-on monitoring for self-injurious behaviors.

Requires In-View Monitoring For Behavioral Reasons During All Scheduled Day Hab &/Or Supported Employment Programming Or Requires In-View Monitoring For Medical Reasons During All Scheduled Day Hab &/Or Supported Employment Services

Bart attends a private provider workshop. He has doctor's orders to be within arms length of staff when he is not seated participating in a leisure activity due to his PICA diagnosis. Bart typically remains on task 40-50% of his day. When Bart is not seated and actively involved in something that interests him he will search out small metal objects to consume. These items have historically gotten lodged in his throat.

Requires Arms-Length Monitoring, Supervision And Training From Staff For Behavioral Reasons During At Least 50% Of All Scheduled Day Hab &/Or Supported Employment Services Or Requires Arms-Length Monitoring For Medical Reasons During All Scheduled Day Hab &/Or Supported Employment Services

Bart attends a private provider workshop for individuals with severe behavioral needs. Bart has an aversive behavior support plan that includes 1-1 arms-length staffing during all hours of attendance due to his history of sexual offending behaviors, fire starting, and extremely violent behaviors. It is also included in his plan that no other individual or staff member is to ever be alone with Bart and he and his 1-1 staff must be within eyes-on view of another staff person at all times.

Requires Extensive Arms-Length Monitoring, Supervision And Training From One Staff Member For Behavioral Reasons During All Scheduled Day Hab &/Or Supported Employment Services Or Requires Extensive Arms-Length Monitoring Form One Staff Member For Medical Reasons During All Scheduled Day Hab &/Or Supported Employment Services.

Acuity Assessment Instrument Presentation Scenarios

I. Medical

- Penelope reminds her SSA that she is so healthy that she doesn't even have to take vitamins.
- Henry has a diagnosed medical condition that requires the constant use of oxygen. Staff needs to check Henry every three minutes to ensure he has not removed the tubes, and to immediately replace the tubes if removed.

I. Medical Needs

The purpose of this question is to identify the amount of staff time it takes to assist an individual with medical needs during a typical day when the individual is engaged in one or more Adult Day waiver services.

1. Recommended Question: *Which answer best identifies the individual's need for assistance to participate in or receive one or more of the Adult Day waiver services?*

Medical Needs Response:

0 = No known medical concerns that require extra services or supports.

1 = Requires minimal staff monitoring and/or interventions, such as use of safety precautions, to address the diagnosed medical conditions of the individual.

2 = Requires moderate staff monitoring, such as dietary monitoring or staff assistance to prevent choking and/or the use of interventions on an intermittent basis to address the diagnosed medical conditions of the individual.

3 = Requires extensive staff intervention, such as use of oxygen, tube feeding, respiratory monitoring and percussion and treatment of wounds caused by self-injurious behavior, to address the diagnosed medical conditions of the individual.

2. Information Sources *(check all that apply):*

Individual Observation

Informant *(if different from page 1)*: Name Relationship

Documentation: Source